



WORKSHOP

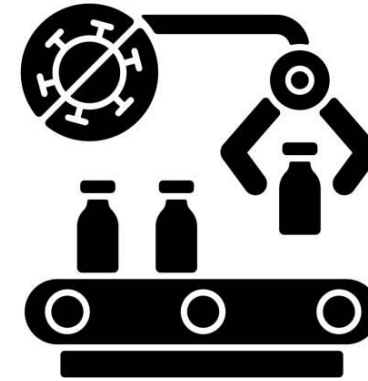
PHARMA
APPLICATION
INTERVIEW
TRAINING



pharmabiomgt



FROM UNIVERSITY



TO PHARMA INDUSTRY

High percentage of graduates from life science strive for a position in pharmaceutical industry as an alternative to academic career. Especially without working experience this switch may be quite difficult. This workshop will investigate the essence of current job advertisements and elaborate appropriate application letters. Furthermore, potential interview questions will be derived from that, and beneficial answers will be formulated. Covered by an interactive element this workshop will support that every participant will leave this session with an individual plan to face upcoming applications by highlighting own strengths from lab work as key indicators.



WORKSHOP

PHARMA APPLICATION INTERVIEW TRAINING

JUNIOR

Your contribution to making a difference
Contact person for technical issues in the area of QC analytics
Supporting the individual teams in the evaluation of analysis results, specification violations and deviations
Contributing scientific expertise to questions relating to laboratory-specific occupational safety and the preparation of risk assessments
Collaboration in the cross-team optimization and standardization of processes, including ensuring efficient and smooth routine procedures
Participation in the preparation of inspections and the creation and review of GMP-relevant documents
Independent coordination, implementation and documentation of work packages in national and international projects, including budget preparations
Training and instruction of employees as well as support in the collection of KPIs and capacity planning
Supporting the maintenance and processing of master data in the LIMS system (LIMS)

Your area

- Independent
- Process
- Organization
- Coordination
- Organization
- Process
- Organization
- Collaboration

What you

- Success
- Knowledge

- Good written and spoken English
- Knowledge of common IT office applications and LIMS/WAY desirable

FERRING
PHARMACEUTICALS

URSAPHARM

Production Management Assistant (m/f/d)

Your tasks are:

Proactive and solution-oriented support of the management in all aspects of day-to-day business
Secretarial and administrative tasks including correspondence (written and telephone), mail processing, appointment management, travel planning and booking, reception of customers and business partners
Management of personnel processes
Processing individual projects with changing tasks in consultation with the management
Interface function between management and internal departments, customers and business partners

What we expect from you:

Successfully completed commercial training
First professional experience in the field of assistance
Very good written and spoken communication skills
Confident handling of MS Office programs
A confident and friendly manner when dealing with different contacts and the ability to work in a team
Organizational skills and an independent, structured and efficient way of working
Reliability, integrity and assertiveness





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PHARMA APPLICATION INTERVIEW TRAINING

PHARMA

APPLICATION – INTERVIEW TRAINING

Various **real job advertisements** from pharmaceutical and medical device companies are used to illustrate **application letter preparation** from different point of views of PhD students with different scientific background.

Furthermore, corresponding **interview questions are used to elaborate appropriate answers** in accordance to GMP compliance in pharmaceutical industry. Individual participants will identify own focus issue, application and interview should be strengthened with.

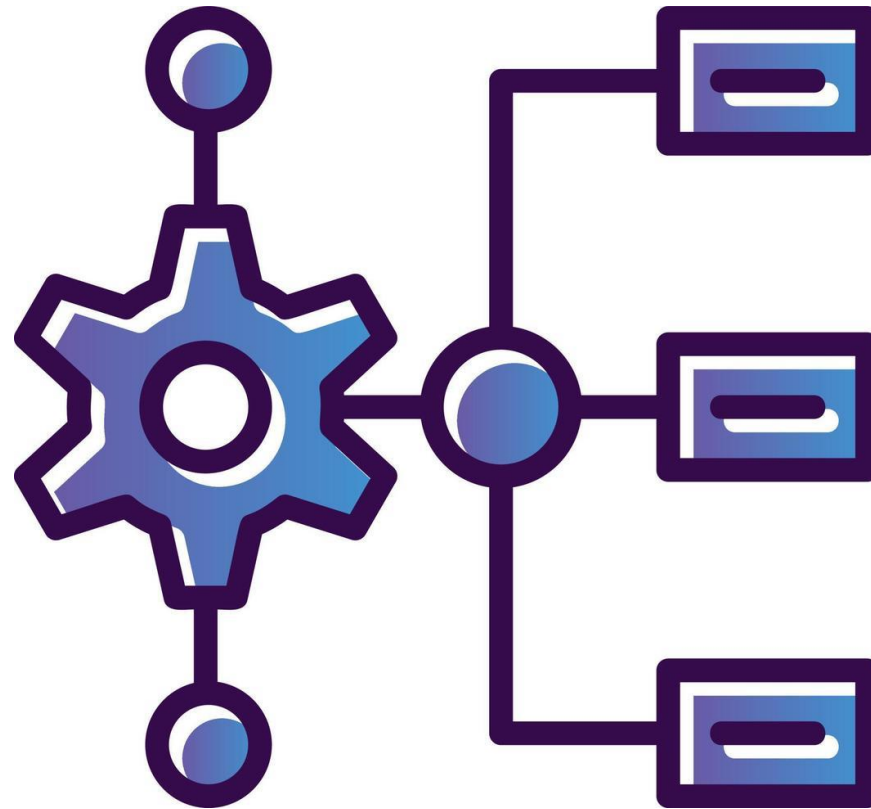
This is no psychologic training. This workshop concentrates on important keywords in job advertisements and demonstrates correct addressing in application letters and Interviews.

Prior to the workshop appointment, participants may send own job advertisements and application letters.



WORKSHOP

PHARMA APPLICATION INTERVIEW TRAINING



APPLICATION TRAINING

applying real job vacancies
How to reach the good pile?

INTERVIEW TRAINING

strategic preparation
Formulating beneficial answers

FOCUS TRAINING

finding individual strength for jobs
What is my key strength I should “industrialize”



WORKSHOP

PHARMA APPLICATION INTERVIEW TRAINING



AGENDA

09:00 – 10:00

INTRODUCTION

10:00 – 10:15

COFFEE BREAK

10:15 – 12:00

APPLICATION LETTER TRAINING

open vacancies & participants suggestions

12:00 – 13:00

LUNCH BREAK

13:00 – 14:45

INTERVIEW QUESTION TRAINING

based on open vacancies & participants suggestions

14:45 – 15:00

COFFEE BREAK

15:00 – 17:00

INTERACTIVE SESSION

mutual determination of core focus for application & interview



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PHARMA APPLICATION INTERVIEW TRAINING



YOUR TRAINER:

Dr. Christian Grote-Westrick

Biochemist | 18 years in industry experience

